



# 2024 Northwestern Lehigh Tree Lighting Application

Sunday, December 1st, 2024: 4:30 – 7:30 PM at Ontelaunee Park  
(7344 Kings Highway, New Tripoli PA)

**RAIN OR SHINE**

**Applications must be RECEIVED by Friday, November 22<sup>nd</sup>**

*Late fee of \$50 applies for applications postmarked or emailed after November 22, 2024; applications will not be accepted after November 26<sup>th</sup>.*

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Full Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: (please print clearly) \_\_\_\_\_

**Nonrefundable Participation Fees:**

- \$30.00 - Chamber Non-Profit & Business Member Rate *\*Must be a Chamber Member to receive this rate*
- \$40.00 - Non-Member Non-Profit Rate (Must provide proof of 501C3 status)
- \$50.00 - Non-Member Business Rate/Crafter Rate
- 15% of proceeds - FOOD TRUCKS ONLY - \$100 deposit required to secure your spot  
Please advise what type of vehicle you are coming with: \_\_\_\_ Food Truck \_\_\_\_ Trailer \_\_\_\_ Booth  
*Please note – hot chocolate and hot dogs will be provided free of charge by community organizations; we advise not selling these items!*
- Late Fee of \$50 If postmarked or emailed after November 22, 2024; applications will not be accepted after November 26<sup>th</sup>.

**NOTE: Fees are non-refundable. Payment due at time of application submission; application will not be accepted without payment.**

- See my enclosed check. (Make check payable to GLVCC) \$ \_\_\_\_\_ (Amount)
- I Prefer to pay with Credit Card – send me a click-to-pay link at my email above for \$ \_\_\_\_\_ (Amount) or use the credit card information below:  
Name on card \_\_\_\_\_ Card type (circle one) Visa, MC, Amex, Disc  
Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Sec. Code \_\_\_\_\_  
Signature: \_\_\_\_\_

**Brief description of the services you provide or items you sell: (Applications will be reviewed by the committee for approval)**

*(Examples: Selling handknit items, Handing out candy canes, doing a children’s activities such as making ornaments or decorating a gingerbread person)*

\_\_\_\_\_

**NOTE: Fees are non-refundable. Vendor will incur a late fee of \$50 if the application is postmarked or sent after Friday, November 22, 2024, final applications will NOT be accepted after November 26, 2024. Electrical hooks up are NOT available for this event. Payment due at time of application submission; applications without payment will not be accepted. Participants are responsible for bringing their own tables, chairs, tablecloths, display signs, tent weights, etc. Quiet generators (60 dB (decibels) or quieter) are permitted; loud generators (71 dB (decibels) or louder) are not permitted for the comfort of our event-goers and other vendors. If using a canopy, tent weights are strongly encouraged. Vendors may not set up prior to 4:00 PM or breakdown prior to 7:00 PM.**

Participant Signature below acknowledges and agrees to all above information in **YELLOW.**

**Applications must be signed.**

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **Vendor Liability Agreement**

### **Must be submitted with your vendor application!**

I wish to participate as a vendor or associate in the Northwestern Lehigh Tree Lighting Ceremony. I agree to accept all liability and responsibility for any personal injury, property damage, loss, theft or any other harm suffered by myself or others arising from or otherwise incident to my participation in the Event.

\_\_\_\_\_ (*the Vendor*) shall indemnify and hold The Greater Lehigh Valley Chamber of Commerce, and its officials, directors, employees and agents harmless against all suits, claims demands and losses including costs, expenses and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the Vendor during the Event.

\_\_\_\_\_ (*the Vendor*) shall indemnify and hold Lynn Township, and its officials, directors, employees and agents harmless against all suits, claims demands and losses including costs, expenses and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the Vendor during the Event.

- If you have liability insurance check here (\_\_\_)
- If so, provide certificate of insurance naming the Greater Lehigh Valley Chamber of Commerce as additionally insured.
- What is the amount of your liability insurance? \_\_\_\_\_ (minimum \$500,000)
- If you do not have liability insurance, please note that you accept full liability, as stated above.

By signing this Agreement, the Vendor/Participant hereby requests the Greater Lehigh Valley Chamber of Commerce to reserve vendor space at the Event and affirms it has read, understands and agrees to all terms and provisions of this Agreement.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Please return with your application to:  
Elyse Cuttic  
484-834-7868  
[elysec@lehighvalleychamber.org](mailto:elysec@lehighvalleychamber.org)

Greater Northern Lehigh Chamber of Commerce  
Attn: Elyse Cuttic  
18 S. Main Street  
Nazareth, PA 18064