



2023 Northwestern Lehigh Tree Lighting Application

Sunday, December 3rd, 2023: 4:30 – 7:30 PM at Ontelaunee Park
(7344 Kings Highway, New Tripoli PA)

RAIN OR SHINE

Applications must be RECEIVED by Friday, November 17th

Organization Name: _____

Contact Person: _____

Full Address: _____

Phone: _____ Email: (please print clearly) _____

Nonrefundable Participation Fees:

- \$25.00 - Chamber Non-Profit & Business Member Rate **Must be a Chamber Member to receive this rate*
- \$30.00 - Non-Member Non-Profit Rate
- \$40.00 - Non-Member Business Rate/Crafter Rate
- 15% of sales: FOOD TRUCK **Must be paid at end of event*

All food handlers must have a temporary hand-washing set-up and appropriate food storage. All food handlers must wear disposable gloves. Food Trucks must provide COI listing The Chamber and Lynn Township as additionally insured.

NOTE: Fees are non-refundable. Payment due at time of application submission; application will not be accepted without payment.

- See my enclosed check. (Make check payable to GLVCC) \$_____ (Amount)
- I Prefer to pay with Credit Card – send me a click-to-pay link at my email above for \$_____ (Amount) or use the credit card information below:
 Name on card _____ Card type (circle one) Visa, MC, Amex, Disc
 Card Number _____ Exp. Date _____ Sec. Code _____
 Signature: _____

Brief description of the services you provide or items you sell: (Applications will be reviewed by the committee for approval)
(Examples: Selling handknit items, Handing out candy canes, doing a children’s activities such as making ornaments or decorating a gingerbread person)
**Note: Hot chocolate, coffee & cookies is not permitted to give out or sell. We, as the Greater Northern Lehigh Chamber will be giving it out these items as part of our sponsoring of this event. You may sell food, only if we receive the vendor liability agreement-Hold Harmless agreement naming the Greater Northern Lehigh & Greater Lehigh Valley Chambers)*

NOTE: Fees are non-refundable. Electrical hooks up are NOT available for this event. Payment due at time of application submission; applications without payment will not be accepted. Participants are responsible for bringing their own tables, chairs, tablecloths, display signs, tent weights, etc. Quiet generators (60 dB (decibels) or quieter) stationed on food trucks are permitted; loud generators (71 dB (decibels) or louder) are not permitted for the comfort of our festival-goers and other vendors. Food trucks and vendors with trailers must unhitch their trailers for this event and remove vehicles from the premises. If using a canopy, tent weights are strongly encouraged. Vendors may not set up prior to 4:00 PM or breakdown prior to 7:00 PM.

Participant Signature below acknowledges and agrees to all above information in **YELLOW**.

Applications must be signed.

Participant Signature: _____ Date: _____



Vendor Liability Agreement

Must be submitted with your vendor application!

I wish to participate as a vendor or associate in the Northwestern Lehigh Tree Lighting Ceremony. I agree to accept all liability and responsibility for any personal injury, property damage, loss, theft or any other harm suffered by myself or others arising from or otherwise incident to my participation in the Event.

_____ (*the Vendor*) shall indemnify and hold The Greater Lehigh Valley Chamber of Commerce, and its officials, directors, employees and agents harmless against all suits, claims demands and losses including costs, expenses and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the Vendor during the Event.

_____ (*the Vendor*) shall indemnify and hold Lynn Township, and its officials, directors, employees and agents harmless against all suits, claims demands and losses including costs, expenses and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the Vendor during the Event.

- If you have liability insurance check here (___)
- If so, provide certificate of insurance naming the Greater Lehigh Valley Chamber of Commerce as additionally insured.
- What is the amount of your liability insurance? _____ (minimum \$500,000)
- If you do not have liability insurance, please note that you accept full liability, as stated above.

By signing this Agreement, the Vendor/Participant hereby requests the Greater Lehigh Valley Chamber of Commerce to reserve vendor space at the Event and affirms it has read, understands and agrees to all terms and provisions of this Agreement.

Signed: _____

Date: _____

Print Name: _____

Please return with your application to:
Kylie Adams-Weiss
484-548-4090
kyliea@lehighvalleychamber.org

Greater Northern Lehigh Chamber of Commerce
Attn: Kylie Adams-Weiss
18 S. Main Street
Nazareth, PA 18064