



35th ANNUAL “UPTOWN” NORTHAMPTON STREET FAIR

Saturday, September 14th, 2024 | 11:00 AM – 4:00 PM

(No Rain Date)

Located in “Uptown” Northampton ... from the
1700 to the 2100 Blocks of Main Street

DEADLINE FOR VENDOR REGISTRATION IS AUGUST 30th, 2024. Vendors will incur a late fee of \$50 if the application is postmarked or sent after August 30th, 2024, applications will NOT be accepted after September 6th, 2024. Please note due to Northampton Borough Permit Requirements, Food Trucks will be accepted on a case-by-case basis after August 23rd, 2024.

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(Keep this Page for Your Records)

Vendor spaces are 10'x 10'. If you require a larger area, you must reserve AND pay for multiple space(s). Canopies must be kept within space allowed. Set-Up Time is 9:00 AM to 10:45 A.M. **Those who arrive earlier than 9:00 AM will be directed to wait in the parking lot on Center Street. Spots will be assigned first-come, first-serve; we will not honor specific requests for spaces.**

Please make checks payable to “GLVCC” and send to:

*Greater Lehigh Valley Chamber
18 S. Main Street
Nazareth, PA 18064*

The enclosed application, Vendor Liability Agreement, and Food Vendor COI must be completed and returned with full *payment* for acceptance (**sorry, no refunds**). **Applications sent without payment will NOT be accepted.** NOTE: Fees are non-refundable. **DEADLINE FOR VENDOR REGISTRATION IS AUGUST 30th, 2024. Vendors will incur a late fee of \$50 if the application is postmarked or sent after August 30th, 2024, applications will NOT be accepted after September 6th, 2024. Please note due to Northampton Borough Permit Requirements, Food Trucks will be accepted on a case-by-case basis after August 23rd, 2024.** Electrical hooks up are NOT available for this event. Payment due at time of application submission; applications without payment will not be accepted. Participants are responsible for bringing their own tables, chairs, tablecloths, display signs, tent weights, etc. Quiet generators (60 dB (decibels) or quieter) stationed on food trucks are permitted; loud generators (71 dB (decibels) or louder) are not permitted for the comfort of our festival-goers and other vendors. Food trucks and vendors with trailers must unhitch their trailers for this event and remove vehicles from the premises. **Canopies are required in case of rain or hot sun; tent weights are strongly encouraged.** Vendors may not breakdown prior to 4:00 PM.

You will receive confirmation once your application is accepted via email; approximately three to five days before the event, you will receive a packet via email of all pertinent information for the Fair, including intake instructions.

Food Trucks and Large Trailers must arrive no later then 9:30 am.

Additional Questions?

Contact Elyse Cuttic at Elysec@lehighvalleychamber.org

35th Annual "Uptown" Northampton Street Fair Application (September 14, 2024)

(Complete and return **front and back** of this form with your payment)

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Please designate which type of space and number of spaces needed below:

Craft/Business Vendor:

- _____ Chamber Retail \$40.00 per 10' x 10' space
- _____ Non-profit (valid 501c must be attached) \$30.00 per 10' x 10' space
- _____ Non-Chamber Member Retail \$60.00 per 10' x 10' space

Alcohol & Food Vendors:

****Must fill out and attach Food and Vendor License for Borough of Northampton, COI needs to be attached***

- _____ Alcohol Vendor 15% back per 10' x 10' space
Due now: \$100 Deposit to secure your spot AND \$15 Food Vendor License for Borough of Northampton)
- _____ Food Vendor 15% back per 10' x 10' space
Due now: \$100 Deposit to secure your spot AND \$15 Food Vendor License for Borough of Northampton)

Late Fee:

_____ **Late Fee of \$50 if post marked after August 16th, 2024. Final applications not accepted after August 28th, 2024.**
All food handlers must have a temporary hand-washing set-up and appropriate food storage (i.e. ice, coolers, etc.). All food handlers must wear disposable gloves. All food vendors must submit copy of COI.

NOTE: Fees are non-refundable. DEADLINE FOR VENDOR REGISTRATION IS AUGUST 30th, 2024. Vendors will incur a late fee of \$50 if the application is postmarked or sent after August 30th, 2024, applications will NOT be accepted after September 6th, 2024. Please note due to Northampton Borough Permit Requirements, Food Trucks will be accepted on a case-by-case basis after August 23rd, 2024. Electrical hooks up are NOT available for this event. Payment due at time of application submission; applications without payment will not be accepted. Participants are responsible for bringing their own tables, chairs, tablecloths, display signs, tent weights, etc. Quiet generators (60 dB (decibels) or quieter) stationed on food trucks are permitted; loud generators (71 dB (decibels) or louder) are not permitted for the comfort of our festival-goers and other vendors. Food trucks and vendors with trailers must unhitch their trailers for this event and remove vehicles from the premises. Canopies are required in case of rain or hot sun; tent weights are strongly encouraged. Vendors may not breakdown prior to 4:00 PM.

See my enclosed check. (Make check payable to GLVCC) for \$_____ (Amount).

I Prefer to pay with Credit Card. Please charge for \$_____ (Amount).

Name on card _____

Card Number _____ Exp. Date _____ Sec. Code _____

Signature: _____

Business Name: _____

Main Contact Name : _____

Full Address (inc. City/State/Zip): _____

Phone#: _____ **Email address:** _____

Brief Description of what you will be displaying or selling: _____

The Street Fair Committee reserves the right to limit vendors of like merchandise and reserves the right to remove objectionable merchandise.

Participant Signature below acknowledges and agrees to all above information in **YELLOW**. **Applications must be signed and dated.**

Participant Signature: _____ **Date:** _____



Vendor Liability Agreement

Must be submitted with your vendor application!

I wish to participate as a vendor or associate in the "Uptown" Northampton Street Fair. I agree to accept all liability and responsibility for any personal injury, property damage, loss, theft or any other harm suffered by myself or others arising from or otherwise incident to my participation in the Event.

_____ (*the Vendor*) shall indemnify and hold The Greater Lehigh Valley Chamber of Commerce, and its officials, directors, employees and agents harmless against all suits, claims demands and losses including costs, expenses and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the Vendor during the Event.

_____ (*the Vendor*) shall indemnify and hold the Borough of Northampton, and its officials, directors, employees and agents harmless against all suits, claims demands and losses including costs, expenses and attorney's fees incurred as a result of any act or omission, neglect or misconduct of the Vendor during the Event.

- If you have liability insurance check here (___)
- If so, provide certificate of insurance naming the Greater Lehigh Valley Chamber of Commerce and Borough of Northampton as additionally insured.
- What is the amount of your liability insurance? _____ (minimum \$500,000)

By signing this Agreement, the Vendor/Participant hereby requests the Greater Lehigh Valley Chamber of Commerce to reserve vendor space at the Event and affirms it has read, understands and agrees to all terms and provisions of this Agreement.

Signed: _____

Date: _____

Print Name: _____